

By-Laws and General Rules of the

North Eastern Wisconsin Pleasure Horse Association

By-Law 1 *The name should be North Eastern Wisconsin Pleasure Horse Association (NEWPHA).*

By-Law 2 *Purpose*

Section 1

The primary function of the North Eastern Wisconsin Pleasure Horse Association is to give direction, regulation and organization to horse shows here in North Eastern Wisconsin.

Section 2

By Direction – This Association will provide a common selection of classes that best suit the exhibitors and breed of the show horses we have in this area.

Section 3

By Regulation – The horse shows affiliated with this Association will follow the special rules provided by NEWPHA.

Section 4

By Organization – The member clubs shall schedule their show dates without conflict. People showing horses and interested in horse shows will have a competitive sport that will be designed to best suit the majority of NEWPHA members in North Eastern Wisconsin. Also, with the accumulated point system, the exhibitors and their horses will be eligible for year-end awards at the end of each show season.

By-Law 3 *Fiscal Year*

The fiscal year of this Association shall commence on the first day of January and end on the thirty-first day of December each year.

By-Law 4 *Affiliations*

Section 1

These are the affiliated clubs as of January 2019

Trailblazers Riding Club

Branch River Riders

Wisconsin Appaloosa Horse Club

Spirit of the Arabian Horse

Section 2

Affiliation - \$100 one time fee.

Section 3

Termination – Letter of resignation from affiliated club must be submitted to NEWPHA.

The letter must be signed by the Officers of the terminating club.

By-Law 5 *Membership*

Section 1

To be a member of the Association, an individual / family must be a member of one of the affiliated clubs and abide by the rules of the club and the Association. An individual / family may belong to more than one NEWPHA club, but must designate under which club their points will accumulate.

Being a member of the Association entitles you to accumulate points for yourself and your horse at the shows sponsored by the member clubs of the Association. **Owner and exhibitor must both be NEWPHA members to accumulate points.** High point awards are presented at the annual banquet held at the end of the year.

Section 2

To join at a show and to have your points count towards year-end awards, any new or renewed membership must be turned into the Show Office before their first class of that show. Show Office to note date, time and current class number on the membership form.

By-Law 6 *Meetings*

Section 1

The monthly meeting of the Association shall be held at a specific time on the first Wednesday of the month with the exception of June and July.

Section 2

Special meetings – The President may call a special meeting of the Association upon giving notice to the Delegates.

Section 3

Quorum – A quorum at an Association meeting shall be fifty percent of the total Delegates.

Section 4

Voting – Each Delegate is entitled to one vote on general discussion. When a final vote is called, each club will get one vote.

Section 5

Rules of Order – The meeting of the Association shall be conducted according to and governed by Roberts Rules of Order (revised) except as otherwise provided in these by-laws.

Section 6

Order of Business – The order of business at Association meetings so far as applicable shall substantially be as follows:

- A) Roll Call
- B) Reading and disposing of unapproved minutes
- C) Reading of the Treasurer's report
- D) Presentation of bills
- E) Unfinished Business
- F) New Business
- G) Adjournment

By-Law 7 Officers

Section 1

Qualification – Only NEWPHA Delegates shall be eligible to hold an office in the Association.

Section 2

Elections – The Officers shall be elected for a one year term by the Delegates. Delegates shall be nominated from the floor. The election will be held prior to / in February of the New Year.

Section 3

Vacancies – Vacancies occurring shall be filled by a person appointed by the President to serve in that capacity of an officer until the next election.

Section 4

Officers – The Officers of the Association shall include President, Vice-President, Secretary and Treasurer.

Section 5

Duties – The principle duties of the **President** shall be to preside at all meetings of the Association and have general supervision of the affairs of the Association.

The principle duties of the **Vice-President** shall be to discharge the duties of the President in the event of absence or disability of the latter. The Vice-President shall also keep records on show points for the year-end awards and will receive original master sheets and judge's cards on the day of the show.

The principle duties of the **Secretary** shall be to keep a true and accurate record of the proceedings of all meetings of the Association, to affix the seal of the Association to all papers and documents requiring such action. To systematically and safely keep such books, papers, records and documents pertaining to the business of the Association, to keep an accurate record of the attendance of the Delegates at the meetings and to take the roll call at each meeting.

The principle duties of the **Treasurer** shall be to have custody of the corporate funds and securities, to keep full and accurate accounts of receipts and disbursements in Association books and records, to distribute the funds of the Association as must be ordered by the President, taking and retaining proper vouchers for such disbursements, to render true accounts of all financial transactions of the Association and present a report to the Delegates at each monthly meeting.

Section 6

The principal duties of the Delegates shall be:

- A) The Delegate is expected to attend all NEWPHA Delegate meetings or be available via electronic media.
- B) The Delegate represents his/her club members and should serve in their interest. The Delegate reports back to his/her club on concerns and vote results.
- C) The Delegate is expected to attend all NEWPHA shows and the banquet or be available via electronic media.
- D) The Delegate is responsible to see that all NEWPHA rules are followed.

- E) When a grievance is filed, the Delegates will resolve the issue.
- F) The Delegate is expected to verify the accurate spelling and number of points for each member and his/her horse that belong to his/her club for the year-end awards.
- G) The Delegate is expected to promote NEWPHA at area events.

By-Law 8 *Capital Structure*

Section 1

All NEWPHA sanction fees (refer to General Show Rules # 9) shall be paid to the Association.

Section 2

The Treasurer shall be authorized to spend no more than \$75 without authorization of the Delegate Board or President.

Section 3

If the Association should dissolve, the money in the treasury will be donated to the Hoofed Humane Society.

Section 4

An audit of the NEWPHA finances will occur annually by two Delegates appointed by the President excluding the Treasurer.

By-Law 9 *Activities*

Section 1

All NEWPHA clubs are required to have an annual single judged horse show, give awards and sponsor the annual banquet in rotation.

Section 2

Each year NEWPHA will have the first option to hold a DOUBLE judged show. If NEWPHA declines this option, then the option goes to the clubs in rotational order as follows: Trail Blazers, Branch River Riders, Wisconsin Appaloosa Horse Club, and Spirit of the Arabian. Each club may accept or decline the option. If declined, the option moves to the next club in the rotational order until one club accepts the option or all clubs decline for any given year. If all clubs decline, there will not be a double judged show that year. The following year, if NEWPHA should decline to hold a double judged show, the option once again moves to the individual clubs. The option will then go to the club in the rotation that *follows* the last club to have held a double judged show, and so on.

By-Law 10 *Amendments of By-Laws*

Section 1

A by-law may be adopted, amended or repealed by a majority vote of the quorum of clubs at a meeting provided a copy of the proposed amendment has been sent to all clubs prior to the meeting.

Section 2

A general rule may be adopted, amended or repealed by a majority vote of the quorum of NEWPHA Delegates.

Section 3

Any class changes need to be approved by the January meeting for the upcoming show season.

Section 4

A NEWPHA class must average five (5) horses per show for one show season. If not, the next year is probationary and if this class fails to average five (5) horses per show in this probationary period, the delegates have the discretion to keep, combine or drop the class the following year. If a class is eliminated, clubs have the option to hold that class as a non-NEWPHA point class.

General Show Rules

- 1) Every class offered is covered by the rules and specifications provided by NEWPHA and will be conducted and judged in accordance with NEWPHA rules.
- 2) All shows are to be held from and including Memorial Day weekend to and including Labor Day weekend.
- 3) All NEWPHA shows will be held on Sunday.
- 4) The show will run under the best conditions decided by the show committee and Delegates present.
- 5) NEWPHA classes will not start before 8:00 AM.
- 6) No charges will be made for number, parking or grounds fees.
- 7) An office fee of \$5 per horse / rider combination shall be charged, with \$2.00 going to NEWPHA and \$3.00 to the respective club.
- 8) One uniform standard entry blank will be used at all the NEWPHA shows.
- 9) Entry fee is \$5 for all classes with \$0.50 going back to NEWPHA for year-end awards from NEWPHA approved classes only.
- 10) There will be mandatory awards for five placings.
- 11) Age of exhibitors in NEWPHA sponsored shows will be computed as of January 1st of the current year. No handler or rider of a colt or stallion shall be under 18 years of age.
- 12) Registration number of registered horses must be on the entry blank. The proper registration certificate must be available for the registered halter classes if requested.
- 13) A registered horse is to show in its respective registered breed halter class. If a horse is double registered, it may be shown in both types of registered breed halter classes.
- 14) Horses without papers may not be shown in a registered breed class.
- 15) Horses cannot cross enter English and Western type halter classes.
- 16) Weanling / yearling / and two year old colts may enter the Open 2 & Under halter class. Arabian and Half Arabian Colts under two years old may enter in the Arabian and Half Arabian Gelding halter class.
- 17) Stallions may enter performance classes, except leadline and classes where rider/handler would be under 18 years of age.
- 18) Each exhibitor will show in the appropriate age group as per NEWPHA approved classes.

- 19) All owners of ponies must present pony measurement card at the Show Office when entering all pony classes.
- 20) *Surface*, on which a pony will be measured, will be level black top, plywood, or concrete. A two-legged measure stick with cross piece or a one legged measuring stick with a level in the cross piece is to be used. Ponies must stand natural. A pony's head cannot be lowered beyond where their lips would reach the level of the top of its knees. Ponies are to be measured from the top of their shoes. With the pony's head in a slight lowered position, the measure stick must pass over the withers. *Time measure* – three tries of two minutes each. Three people to measure a pony; the handler and two to measure. The handler is to have only one hand on the pony any onlookers must be at least 20 feet away from the measuring area. This card will be good for the current show year.
- 21) The Ring Master is to see that the Judge(s) follows the NEWPHA rules. Ringmaster must wear closed-toe shoes.
- 22) The Announcer shall refrain from stressing the riders' good and bad habits or points. She/he shall also refrain from announcing the names of the rider or the horse until the class has been judged.
- 23) Besides the Exhibitors, there shall only be the Judge(s), Ring Master, and authorized show personnel allowed in the show ring.
- 24) A five-minute tack change (three minute change and two minute gate hold) will be allowed between classes when needed, changing in sight of the in gate.
- 25) Any horse that becomes unruly, out of control or causes problems to fellow exhibitors will be dismissed from the balance of the class. Any exhibitor exhibiting undesirable behavior to fellow exhibitors will be dismissed from the balance of the show at the discretion of the Ring Master and/or Judge.
- 26) Boots and appropriate English or Western attire, as the respective class requires, are to be worn in all classes.
- 27) Hiring a Judge – Judge must not have been a member of NEWPHA for the previous five years. Judge will be 18 years or older. Judge may not judge NEWPHA shows for two consecutive years. Judge may not judge more than one NEWPHA show per year.
- 28) In eliminations, the Judge may call for any maneuvers he/she considers necessary to place the class.
- 29) Bosal and standard snaffle permitted on horses five years and younger. Two hands may be used on bosal and Western snaffle reins. Proof of horse's age required upon request.
- 30) The gate must be closed during all riding classes.
- 31) Specifications for competing in classes which are not NEWPHA approved classes will be determined by the individual clubs.
- 32) Owner and handler must both be NEWPHA members. Refer to By-Law 5, Membership.
- 33) All equines turn a year older on January 1st of the current year.
- 34) Training aids such as tie-downs, martingales, draw reins, etc., shall not be allowed in the show ring, with the exception of a running martingale with snaffle bit and double reins for saddle seat exhibitors in the 17 and under classes only.

35) All horses on show grounds must be entered in at least one class.

Violations and Discipline

- 1) Good conduct and sportsmanship are to be stressed at all times.
- 2) Any person misrepresenting them self or a horse will cause point disqualifications for that year, of said person and said horse, pending a formal hearing before the NEWPHA Delegate Board.
- 3) As of January 1, 1985, the Board of Delegates, by the direction of all member clubs, will have the authority to levy fines of up to \$100 and/or including suspensions for major infractions of the rules.
- 4) Grievances may be filed by NEWPHA members only.
- 5) All grievances and protests are to be filed in writing before the end of the show and presented at the Show Office or given to any NEWPHA Delegate.
- 6) All grievances or protests will be considered by the Board of Delegates and the disposition of all grievances will be determined by a majority vote of the Delegates casting secret ballots. Refer to By-Law 7, Officers; Section 5, Duties.

Points

- 1) Points are to be awarded as follows:
 - A) 5 points for 1st place
 - B) 4 points for 2nd place
 - C) 3 points for 3rd place
 - D) 2 points for 4th place
 - E) 1 point for 5th place
- 2) All judges cards must be placed through 6th place.
- 3) Whenever a tie occurs using this system, the number of entries in each class will be used as a tie breaker. The 6th place will be used when counting the number of horses beat in a tie breaker. If the tie cannot be broken in this manner, duplicate year-end awards will be given. The Judges cards will be used to determine the official number of entries, with the Judge's official placing as final.
- 4) To be eligible for a year-end award, a minimum of 6 (six) points must have been earned in the respective class. If 6 (six) points have not been earned, no awards will be given. Horses must have been shown at a minimum of 3 (three) NEWPHA approved show dates in their respective class, to be eligible for a year-end award in that class.
- 5) Points to be awarded as follows:
 - a. Halter points are to be awarded to the horse only, with the exception of Youth Halter, points will go to the **youth** exhibitor.
 - b. **If a Youth shows a horse in additional Halter classes, they will have the option to select a.) Points be awarded to the Horse OR b.) Points be awarded to the Youth Exhibitor. This option must be selected prior to showing in the class, and will carry forward to subsequent shows in that year. This option must also be selected for each Horse/Youth Exhibitor combination. If no option selected, points will go to the Horse.**

- c. Leadline points shall be awarded to the rider only, not horse and rider combination, allowing the rider to show on a different horse.
 - d. In all other classes, points are awarded to the horse and exhibitor combination.
- 6) Any horse owned by a member of NEWPHA will retain points awarded to the horse during the show season, if the title of the horse is transferred to another member of NEWPHA.
 - 7) Points will be used to determine individual class year-end awards. A Super Horse will be awarded for having earned three or more year end placings, including one first place. A Reserve Super Horse will be awarded for having earned three or more year end placings including a second place. A Supreme High Point will be awarded based on year-end awards earned.
 - 8) Show results must be submitted on the designated official sheet to the NEWPHA Vice President on the day of the show. All reports must include all horses in each NEWPHA approved class, the names of the horse, owner and handler, NEWPHA club affiliation and number of entries in each class. All cards signed by the Judge indicating the number of entries in the class is final. Forms to be used for the reports will be supplied by NEWPHA. The report filed with NEWPHA will be conclusive in determining points awarded to all horses in all classes. Three year-end awards will be presented in each NEWPHA approved class. If there is a tie for either first or second, two awards will be given. Refer to Points, number 3.
 - 9) All horses entered in NEWPHA classes must have a name. If the name is pending, first choice on the registration certificate should be used to identify the horse the entire show season.
 - 10) All exhibitors are responsible for entering all classes representing rider / horse combination as registered on entry form. If exhibitor has incorrect or no number, entry is disqualified.

2021 NEWPHA APPROVED CLASSES (New classes/changes noted in red)

Halter classes

Open 2 & Under - English or Western
Most Colorful at Halter – 60% Color/40% Conformation
Open English Breed Type (AQHA, APHA & ApHC excluded)
Open Western Breed Type
Ponies & Miniature Horses 56" & under, Handler any age (Mares & Geldings)
Open Halter, Handler 13 & under (Mares & Geldings)
Registered Arabian & Half Arabian Mares, Geldings & Colts under 2 years of age
Registered Quarter Horse Geldings
Registered Appaloosa & Paint Geldings
Registered Quarter Horse Mares
Registered Appaloosa & Paint Mares
Showmanship 13 & under
Showmanship 14 - 17
Showmanship 18 & over

Performance classes

Lead Line – Rider 10 & under – Walk only – no stallions. Lead line must be attached to halter under
bridle. Rider may not cross enter any other riding class.
Open English Walk / Trot - 13 & under (*can cross enter*) – On Probation for 2021
Open English Walk / Trot 14 - 17 (*can cross enter*)
Open English Walk / Trot 18 & over (*can cross enter*)
English Pleasure 13 & under
English Pleasure Senior Horse (*horse 6 yrs & over*)
English Pleasure 14 - 17
English Pleasure 18 & over
Jack Benny English Pleasure 29 & over – On Probation for 2021
English Breed Type Horse – English Pleasure (AQHA, APHA & ApHC excluded) – On Probation for 2021
RESTRICTED Walk / Trot English Equitation – All Ages (*NO canter classes*)
English Equitation 17 & under
English Equitation 18 & over
Open Western Walk / Trot - 13 & under (*can cross enter*)
Open Western Walk / Trot 14 - 17 (*can cross enter*)
Open Western Walk / Trot 18 & over (*can cross enter*)
Western Pleasure 13 & under
Western Pleasure/English Pleasure Junior Horse (*horse 5 yrs & under*)
Western Pleasure Senior Horse (*horse 6 yrs & over*)
Western Pleasure 14 - 17
Western Pleasure 18 & over
Jack Benny Western Pleasure 29 & over
English Breed Type Horse – Western Pleasure (AQHA, APHA & ApHC excluded) – On Probation for 2021
RESTRICTED Walk / Trot Western Horsemanship – All Ages (*NO canter classes*)
Western Horsemanship 17 & under
Western Horsemanship 18 & over